



Job Opening

Build job experience and earn money as an **Information Resources Intern** with the **Institute on Ecosystems** and the **National Park Service** near MSU!

- Learn and help maintain natural resource information systems for Grand Teton and Yellowstone national parks and Bighorn Canyon National Recreation Area.
- Create and manage online records for natural resource materials, mine data from reports and other sources to help build lists of park species and information resources, process newly collected data from ongoing natural resource studies, and help organize project materials and information.

Ideal for someone interested in information systems, environmental science, library studies, or any field of study that involves creating, managing, and delivering information using state-of-the-art online systems. Outdoor work is not anticipated. Occasional visits to national park offices may be necessary.

Required skills and abilities include critical thinking, clear and concise written communication, error-free typing, experience using Microsoft Windows operating system and Microsoft Office applications, and online data entry.

Interested applicants must have excellent focus and must be highly detail-oriented in order to achieve the highest possible quality in all work products.

\$12/hour

5-10 hours per week during the semester (must be available between 8am and 5pm).
Please indicate if you would be available to take on more hours from May – September, 2014.

A background check is required.

To apply: bring your resume and a writing sample to Diane Eagleson, room 106 AJM Johnson Hall, or email it to diane@montana.edu.

**Montana Institute
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