



## Summer Farm to School Educator Internship

**Internship Dates:** May 2018 – August 2018. Exact dates vary depending on internship option.

**Hours:** 135 hours for 3 credits, if applicable.

**Internship Credit:** 3 credits in university department, if applicable.

**Applications Due:** Application deadline extended to April 13, 2018 or until positions are filled

### Overview of Organization:

Gallatin Valley Farm to School cultivates healthy kids, vibrant farms and strong communities by connecting schools and local producers in the Gallatin Valley, Montana. Through these connections Gallatin Valley Farm to School (GVF2S) aims to cultivate healthy kids, vibrant farms and strong communities. Our three program areas—cafeteria, classroom, and community—encompass the full circle of farm to school programs. This allows us to ensure the most success by pairing educational efforts with changes in the school food environment.

### Position Summary:

GVF2S' internship program offers people interested in food and garden education the chance to gain experience teaching in our interactive and engaging programs in school gardens, classrooms and in the community. Interns work in collaboration with GVF2S staff and partners to support the organization's farm to school spring and summer programming for students in grades K-8. This includes planning and leading garden, local food, agriculture and nutrition related activities with the BOB bus and at the Summer Lunch Program, GVF2S summer camps, and programs of other organizations around the valley.

Through this internship, interns will gain capacity and proficiency in:

1. General employment skills - communication, teamwork, problem-solving, punctuality, responsibility, and follow through on assigned tasks.
2. Education - identifying learning outcomes, develop and lead lessons, reporting and evaluation, student facilitation and supervision.
3. Leadership - self-confidence, competence in organization, planning, and directing others.
4. Technical skills - horticulture, landscape and garden design, greenhouse plant propagation and maintenance, recipe development, culinary skills, and concepts of environmental stewardship.

## **Description of Programs:**

Bozone Ozone Bus: GVF2S visits elementary schools in our mobile greenhouse, the Bozone Ozone Bus (BOB), to teach students about gardening, science, sustainability, nutrition and local food systems. BOB Interns will help lead activity stations for kindergarten through fifth grade students as well as assist with plant care. BOB school visits will occur up to four times per week during the month of May and a few times per month from June to August. We will prioritize interns who are available multiple times per week in May and as needed throughout the summer. Interns can choose to continue working with us to lead BOB schools programs in September and October as well.

GVF2S Summer Camps: GVF2S leads weeklong summer camps that connect kids to growing, harvesting, preparing and eating local food at school garden sites around the valley. Intern responsibilities will include helping the Education Director prepare for and implement up to four, week-long Summer Camps for elementary aged children. The camps focus on farm to school topics such as gardening, cooking, nutrition, sustainability and food systems. Tasks include lesson preparation and delivery, cooking, garden care and student supervision. The intern must be available during at least two of the camp weeks, which run 8:00 am – 3:30 pm for four weeks throughout the summer. Specific dates to be determined.

Quail Hollow Farm to School Program: Quail Hollow Preschool partners with GVF2S to lead weekly garden and nutrition lessons to infants, toddlers and preschool students. The intern responsible for Quail Hollow lessons may use our existing curriculum and/or develop new lessons. The time commitment is up to 5 hours per week with preparation and lesson delivery.

Summer Lunch Program: The Summer Lunch Program (SLP) ensures that low-income children continue to receive nutritious meals when school is not in session, running mid-June through mid-August. Intern responsibilities include developing and leading hands-on activities at least once per week from 11 am – 1:30 pm at the SLP sites.

Community Organization Activities: GVF2S leads farm to school activities for other organizations, including the Bozeman Public Library, Montessori schools, YMCA camps, preschools and farmer's markets. Intern responsibilities include helping plan and implement activities focused on food, nutrition, agriculture and gardening for preschool and K-8 students. Specific schedule varies.

## **Primary duties:**

- Support the Education Director in planning and implementing programming at the SLP, summer camps, and with other community organizations.
- Prepare and deliver farm to school education activities related to nutrition, food, and gardening during these programs.
- Assist with garden care and maintenance on a weekly basis.
- Complete weekly reporting and a curriculum summary for GVF2S's programming.
- Other related duties as needed.

### **Skills & Qualifications:**

- Professional or student in Sustainable Foods, Nutrition and Food Science, Education, Agriculture, Environmental Science or related field.
- Interest in community-based gardening, school gardening, food systems, food security, nutrition, cooking and/or community health.
- Ability and interest to work with a variety of ages (kindergartners through adults) and personality types.
- Basic gardening knowledge or willingness to learn.
- Experience or interest in education (formal or informal).
- Sense of humor and positive rapport with kids.
- Able and willing to work independently as well as in partnership with program staff and fellow interns.
- Ability to be flexible due to shifting needs of the program, students and gardens.
- Willingness to take initiative and motivation to seek new learning opportunities.
- Strong work ethic and ability to interact with the public in a professional and courteous manner.

### **Requirements:**

- During the internship, interns will develop and implement a lesson related to food, gardening, agriculture, nutrition, etc., and a project of your own choice.
- MSU Students: Must be able to complete 135 hours between May 1 and August 17. • Exact internship schedule and duties will be determined based on intern availability and interests, so please be as specific as possible on your application.
- An informational screening including reference, criminal history, background, and driver's license check will be required.

### **To Apply:**

1. Complete the GVF2S Farm to School Summer Educator Internship Application.
2. Obtain the required signature from your academic advisor.
3. Send your application, cover letter and current resume to [erin@gvfarmtoschool.org](mailto:erin@gvfarmtoschool.org). Please name your documents starting with your last name, i.e. Johnson\_Application.pdf, Johnson\_Cover Letter.pdf.

***Applications will be considered on a rolling basis until April 13, 2018 or until the positions are filled.***

### **Contact Information:**

For further information regarding Gallatin Valley Farm to School please refer to our website: [www.gvfarmtoschool.org](http://www.gvfarmtoschool.org). For questions regarding the position, please contact Erin Jackson, Education Director at [erin@gvfarmtoschool.org](mailto:erin@gvfarmtoschool.org).