## **Eagle Mount Horticulture Intern**

## Production Duties

The intern will assist the Program Director with the following:

- sales and marketing activities
- administrative services
- organizational operations and projects
- seed selection
- estimate cost and material requirements
- programing environmental controls

Maintain clerical, record-keeping, and inventory

Monitor greenhouse operational system

Analyze greenhouse data to inform operational decisions or activities

Position and regulate plant irrigation system

Seed, plant, propagate, water, weed, harvest, etc.

Identify problems such as diseases, weeds, and insect pests

Prepare soil for planting

Regularly clean equipment

Tour work areas to inspect crops, and to evaluate plant and soil conditions

Assist participants with various activities

Enforce safety regulations and policies

## Program Duties

Assist with program, including:

- contacting volunteers
- cut and prune trees, shrubs, flowers, and plants
- identify problems such as diseases, weeds, and insect pests
- Prepare soil for planting
- Seed, plant, propagate, water, weed, harvest, etc
- Assist participants with various activities
- Enforce safety regulations and policies